

# DIRECTORS STAFF SIGN SHOP

## NAME BADGE ORDER FORM

**PLEASE USE THIS FORM TO ORDER NAME BADGES ONLY.**  
**If this is the first time this badge has been ordered in the last year**  
**please provide a photo copy or drawing of how you want it to look.**

Date request submitted \_\_\_\_\_ Date wanted \_\_\_\_\_

Order submitted by \_\_\_\_\_ Phone No. \_\_\_\_\_

Unit or Organization \_\_\_\_\_

Color of badge \_\_\_\_\_ Color of letters & emblem \_\_\_\_\_

Overall size of badge: Length \_\_\_\_\_ inches Width \_\_\_\_\_ inches

Emblem or picture: \_\_\_\_\_ (Provide a CD of line art in .bmp format  
if not standard Shrine, Masonic or Daughter of the Nile and if this is the first order.)

Number of lines of lettering \_\_\_\_\_ Size of letters \_\_\_\_\_ Font \_\_\_\_\_

Wording on line 1 \_\_\_\_\_

Wording on line 2 \_\_\_\_\_

Wording on line 3 \_\_\_\_\_

Dangle attached by two rings - wording on dangle: \_\_\_\_\_

If you need more than one badge please attach a list.

Pocket fold

Pin back

Magnet back

Additional information: